

ALAN SIVEK

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Introduction

A Certified Professional in Healthcare Information and Management Systems (“CPHIMS”) with over twenty years in the healthcare management field, Mr. Sivek has worked with healthcare organizations that range in size from sole practitioner to hospital and public, practice management companies. Areas of expertise include all aspects of practice analysis and strategic planning, including (but not limited to) information technology, EDI, financial analysis, practice integration, HIPAA regulations, accounts receivables management, asset-based financing, and client relations.

Services

- Practice management consulting
- Practice operations assessment
- Accounts receivables analysis
- Financial analysis
- Managed care contracting
- Practice valuation
- Information technology strategy
- Software implementation
- Software selection
- Project management
- GAP Analysis for HIPAA Transaction and Code Sets, Privacy, and Security Regulations
- EDI conversions
- Compliance audits
- Speaking engagements (Lorman Educational Services, South Florida Medical Societies, FAU)

Topics

- Project Management and Implementation
- Electronic Medical Records
- Practice Management Software
- Disaster Recovery Strategy
- Internet Operations
- Introduction to Computers
- HIPAA Transactions and Code Sets Regulations
- HIPAA Privacy Regulations
- HIPAA Security Regulations
- Microsoft Office Suite
- Managed Care Contracting
- Customer Satisfaction

Additional Information

Certified Professional in Healthcare Information and Management Systems
Member of Palm Beach County Medical Society (Endorsed Vendor)
Member of South Florida Hospital and Healthcare Association
Member of the Healthcare Information and Management Systems Society
Former member of the Massachusetts Attorney General’s Committee on Healthcare
Former member of the Medical Group Management Association
Former member of the American Management Association